

## **Monthly meeting – Minutes**

**13<sup>th</sup> November 2012**

Present – Doug McKelvie, Greg Hanson, Steve Holt, Mike Smith, Ken Venters, Carolyn Venters, Alan Sanderson, Andy Mead, Chris Ann Holt, Brodie Cummins

Apologies – Peter Greig, Ian Hunter, Stewart Campbell

### **Chairman**

Alan introduced Brodie Cummins. On work experience with MFM from Dyce Academy although resides in Stonehaven.

Welcomed Andy Mead, a new presenter.

Next meeting will revisit project plans to see what still needs to be done.

### **Secretary**

Previous meeting minutes approved.

Have informed the various bodies of our change of address, amendments, and changes to constitution. Updated articles now on website.

Asked for definition for volunteer. Proposed that it is defined by requirement for supervision under PVG unrelated to age, 3 or less guest appearances, temporarily in the area or on a short term project. A volunteer member form will be circulated for approval along with new member form.

Peter asked for volunteers to help on 23<sup>rd</sup> Nov for the switching on of tree lights.

There has been a complaint, an investigatory panel was formed and found there was no case to answer so the matter is now closed.

### **Studio**

New pc's in and working, no change to how they work.

Ury Panto 1-8 Dec – MFM presenters will work in off air studio, mixer not working properly so the OB one to be used in meantime. Off air pc still needs to have programmes added. Studio needs to be cleaned, Steve asked if we can buy a vacuum, Alan said he may be able to source one.

### **Events**

Fireworks - went well.

25<sup>th</sup> Nov fundraiser – Wee Stars

Do we want to do other fundraisers such as parties? We have equipment but not lighting. No decision made.

## **Sales**

Fuzz off Fri 30<sup>th</sup> Nov, pieces on it in the Leader and hopefully Evening Express, ticket selling well, raffle prizes needed – MFM will donate several. Local businesses to be asked for sponsorship.

## **Treasurer**

Balance £1000, about £700 after bills are paid.

Donation from Dunottar Church, our thanks to them.

Only **8** members have paid the membership fee!!

PPL payment can be made quarterly or annually £660 + vat, decision to be made on which we would prefer. Alan, Chris Ann and Ken to meet to decide.

## **Scheduling**

New show proposal form viewed and discussed, small alterations needed but form accepted, will need to be followed up in case presenters change after they start doing their show. Carolyn will file these forms.

Presenters need to be reminded about emailing in if they are not able to do their show. Please use [noshow@mearnsfm.org.uk](mailto:noshow@mearnsfm.org.uk).

Mackie Radio - removed temporarily from schedule.

## **HR**

### **New Presenters**

**Josie Morrison** training completed moved to new slot Saturday 5 to 6pm called How We Do.

**Callum Homer** received Policy and Procedures training and sat in with the Saturday night show. Will decide if he wishes to continue

**Andy Mead** Policy and Procedures training completed. Requires a mentor and will occupy the 10pm to Midnight slot Friday evenings with a show called Spirit of Rock.

**Billy Styles** carrying out training Wednesday 14<sup>th</sup>. Looking for a Monday night slot with a show called Modnsoul.

Have been contacted by **Sarah Middleton** for assistance with a University course on radio. Waiting to confirm a date for an informal chat.

**Technical Training Manual** to be presented at the next Board Meeting

**Christmas Lights Swith On** confirmed for 23<sup>rd</sup> November.

**Skerryvore** Interview All six members of the band Skerryvore were interviewed as a Beat the Drum special. Interview is listed on Mearns FMLive and on the Skerryvore website.

**Montrose FSC Darts Tournament** Have contacted the organisers and arranged to attend the event on Saturday 2nd February 2013.

## **Transmitter**

The transmitter at Boggarty is now repaired. Broadcast Warehouse the transmitter supplier sent us an exchange power unit free of charge and Tony and I replaced it on 16th September. This enabled us to also install the new aerial which would not work with the faulty transmitter. This work was also completed on 16th September.

The fading problem that existed during late September early October at Boggarty was due to a very low download rate at the farm. I measured it as low as 120 Kbit. After discussion with Converged they reset the system and the stream rate shot up to nearly 5 Mbit. They said it would take some time to settle down after the Barix box latched up. Since I reset it two weeks ago it seems fairly stable. When we get fading problems I think it is a priority to check the download speeds.

I had to go up to Collardo and reset the Barix during the third week of October. Laurencekirk and Inverbervie were off the air for approximately 24 hours.

At present we are pursuing a remote switch solution for the Barix latch ups. Tony is happy to construct a land line telephone switch for Collardo. He estimates the total cost of the project will be around £50. The purchase of the kit was cleared with Alan and the project is underway.

## **AOB**

Fireballs – concerns over us having enough equipment and people to do it well. Will offer to hire equipment and charge accordingly and they can decide.

Action plans – outstanding tasks – to be reviewed next meeting.

Greg asked for the schedule on the website to be updated.

Heater in studio is being plugged into an extension and the plug is overheating and could fuse the broadcast equipment. Please plug it in elsewhere and do not leave on.

Steve to ask Alan Craig to teach him how to use MFM live.

Boys Brigade visited, they would like to do a live broadcast in the Spring.

A Christmas get together was suggested, take your available dates to the next meeting please.

Next meeting Thursday 6<sup>th</sup> Dec at 7.30pm in Town Hall